

TABLE OF CONTENTS

III. G4/DOL

AMC Affiliation Training Class (Airload Planners)	2
Unit Movement Officer	3
Unit Rail/Air Loading Training	4

**AMC AFFILIATION TRAINING CLASS
(AIRLOAD PLANNERS COURSE)**

1. **LOCATION:** Digital Training Facility (DTF, Bldg 7285, Custer Hill.
2. **LENGTH:** Eight Days (64 hours). Phase I-Equipment Preparation -3 days, Phase II – Airlift Planning – 5 days. Students must arrive NLT 0745 the first day of class for inprocessing.
3. **PURPOSE:** To train unit movement personnel to plan and execute joint airlift operations. FORSCOM REG 55-1 requires each unit down to company/troop/battery level to have at least one person in airlift planning. Deploying units are responsible for preparing their own aircraft load plans. This is a requirement every two years.
4. **PROGRAM OF INSTRUCTION:**
 - a. Phase I – Equipment Preparation: preparation of cargo, equipment and personnel for cargo aircraft loading. This is designed for the personnel who actually prepare, load, and tie-down equipment. Personnel may attend just the Equipment Preparation portion of the course without taking the Airlift Planning portion.
 - b. Phase II – Airlift Planning: airlift planning and execution of joint contingency airlift operations. Students are taught how to manually prepare air-load plans. All personnel taking the Airlift Planning portion must first complete the Equipment Preparation portion.
5. **PREREQUISITES:** One year retain ability for both phases, Airlift Planning: E5 and above.
6. **ADMINISTRATIVE REQUIREMENTS:** Each Brigade and Group will be allotted eight primary and alternate seats in each course per quarter/course. Each Brigade and Group will submit a list with name, rank, SSN, and unit for both primary and alternate attendees prior to 4 weeks out. Seats not filled by a Brigade or Group at four weeks out will be offered to the other Brigade or Group to fill those seats on a first come first served basis. Each Brigade or Group can submit changes to their Brigade list up until the last day before the course. Each Brigade or Group will be **notified via phone and e-mail (1 hour)** after the course start of personnel missing from the course. Alternates available will fill these seats from the Brigade or Group that are there on the first day of course, then by other personnel from a different Group or Brigade.
7. **POINT OF CONTACT:** SSG Johnson, 239-9549.
8. **FY04 COURSE SCHEDULE:**
 - 01-10 Oct 03 (the October class will be held in Military Schools, Bldg 7305)
 - 17-26 Mar 04
 - 02-11 Jun 04
 - 18-27 Aug 04

UNIT MOVEMENT OFFICER

1. **LOCATION:** Digital Training Facility (DTF), Bldg 7285, Custer Hill.
2. **REPORTING:** 0900 Daily
3. **LENGTH:** 35 Hours (5 days). 0900-1700, Mon-Fri, Students must arrive NLT 0845 the first day of class.
4. **PURPOSE:** To train UMOs/NCOs on unit responsibilities for planning, preparing for, and executing deployments. This course is required (FORSCOM REG 55-1) for all movement officers and NCOs down to company/troop/battery level. This is a one-time course.
5. **PROGRAM OF INSTRUCTION:** Classroom and hands-on instruction on: Transportation Coordinator Automated Command and Control Information System (TC-ACCIS) computer system, rail and air operations, convey operations, load planning, blocking/bracing, and HAZMAT shipments.
6. **PREREQUISITES:** Students must: be a SGT or above, possess at least a secret clearance, and have two years retainability in the unit.
7. **ADMINISTRATIVE REQUIREMENTS:** Each Brigade and Group will be allotted eight primary and alternate seats in each course per quarter/course. Each Brigade and Group will submit a list with name, rank, SSN, and unit for both primary and alternate attendees prior to 4 weeks out. Seats not filled by a Brigade or Group at four weeks out will be offered to the other Brigade or Group to fill those seats on a first come first served basis. Each Brigade or Group can submit changes to their Brigade list up until the last day before the course. Each Brigade or Group will be **notified via phone and e-mail (1 hour)** after the course start of personnel missing from the course. Alternates available will fill these seats from the Brigade or Group that are there on the first day of course, then by other personnel from a different Group or Brigade.
8. **POINT OF CONTACT:** SSG Johnson, 239-9549.
9. **FY04COURSE SCHEDULE:**
 - 17-21 Nov 03
 - 01-05 Mar 04
 - 17-21 May 04
 - 30 Aug – 3 Sep 04

UNIT RAIL/AIR LOADING TRAINING

1. **LOCATION:** Building 1502, Camp Funston, Alternate sites TBD when training is requested.
2. **LENGTH:** 1 day, 4 - 8 hours on requested date of training.
3. **PURPOSE:** To provide training on proper rail/air loading procedures for CONUS/USAREUR rail operations to unit rail load teams. Teaches the basics of tying down vehicles on the rail and other dos and don'ts. Teaches air load deployment teams how to build the 463L (air cargo) pallets and how to prepare vehicles for air deployment.
4. **PREREQUISITES:** Personnel selected should be members of the unit rail load team, supervising NCOs, TC's, drivers or assistant drivers who would be responsible for uploading unit equipment.
5. **ADMINISTRATIVE INSTRUCTIONS:**
 - a. Number of students will not be less than 15 or more than 60 in each class.
 - b. Students will be exempt from duties that might interfere with course participation.
 - c. Unit will submit request for training by phone/memorandum to CDR, 266th Transportation Detachment, ATTN: CPT Smith, NLT 30 days prior to the requested training date. Times must be coordinated between and not during installation deployments.
 - d. Uniform. BDUs, Kevlar, canteen and gloves.
 - e. Equipment that would be deployed will be supplied by the unit for the hands on tie down part of the class. It is not necessary to bring more than one vehicle of any one type, i.e. only one HUMMV, 5ton, ACE etc is necessary. Also, bringing like vehicles is not necessary, i.e. a 113 and 577 tie down the same way so it is only necessary to bring one. Units must coordinate the types of equipment that they need training on with the trainers (according to unit's MTOE)
 - f. All equipment will be pre-staged at the railhead prior to 0900 or the appointed time of the class so classes can start on time and aren't waiting for equipment and people to show up.
 - e. The UMO-unit rail load trainer will be available to assist and monitor unit's training.
6. **POINT OF CONTACT:** SSG Anderson, 239-8488/8150/3804.
7. **SCHEDULE:** Preparation for Rail and Air Movement classes are directly coordinated with G4 Trans Detachment Personnel. Requesting units should have their battalion schools NCO or Officer contact 239-3786 or 239-8150 to schedule classes. Classes are taught year round by request.